



City Council Workshop & Meeting  
Agenda  
April 7, 2025  
Auburn Hall, Council Chambers

5:30 PM Workshop

- Municipal & School FY26 Budget Presentation  
[Superintendent's Budget Message](#) | [ASD Budget Presentation Slides](#)  
[FY26 Municipal Budget](#)

7:00 PM Meeting

Pledge of Allegiance & Roll Call - *Roll call votes will begin with Councilor Walker*

- I. **Consent Items** – *All items with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Passage of items on the Consent Agenda requires majority vote.*
- 1) **ORDER 30-04072025\*** - Appointing Cliff Greim to serve on the Lewiston Auburn Railroad Corporation for the unexpired term (April 2025 through April 2027).
  - 2) **ORDER 31-04072025\*** - Appointing Jonathan LaBonté to serve on the Lewiston Auburn Railroad Corporation for a three year term (April 2025 through April 2028).
  - 3) **ORDER 32-04072025\*** - Appointing Jonathan LaBonté to vote the shares held by any shareholder for the Lewiston Auburn Railroad Corporation.
- II. **Minutes** March 17, 2025 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- Spirit of America Award – Presentation
  - Safe Streets For All Update
  - 2024 Summary of the Pro-Active Community Enforcement (PACE) Unit
- IV. **Open Session** – *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

V. Unfinished Business

VI. New Business

- 1) **ORDER 33-04072025** – Authorizing the donation of an Auburn Police vehicle (value approx. \$6,000) to the Law Enforcement Program at the Lewiston Regional Technical Center.
- 2) **ORDER 34-04072025** - Approving the Annual Reports to the Maine State Housing Authority for the Tax Year April 1, 2024 – March 31, 2025, and authorizing the City Manager to sign the annual reports for Affordable Housing Tax Increment Financing Districts, # 16 (Webster School), #21 (477 Minot Ave), and #22 (48 Hampshire Street), as provided by Business and Community Development Staff.

VII. Reports

- a. Mayor's Report
- b. City Councilors' Reports
- c. Student Representative Report
- d. City Manager Report

VIII. Open Session - *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

IX.

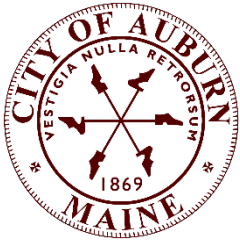
Executive Session pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter.

Executive Session pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter.

Executive Session pursuant to 1 M.R.S.A. Section 405(6) (D) for labor negotiations.

Executive Session pursuant to 1 M.R.S.A. Section 405(6) (E) concerning a legal matter.

X. Adjournment



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 7 2025

ORDER 30-04072025 &  
ORDER 31-04072025

**Author:** Emily F. Carrington, City Clerk

**Subject:** LARC Appointments

---

**Information:** Pursuant to Article VI Sec. 4 of the Bylaws of the Lewiston and Auburn Railroad Corporation, Auburn Directors of the LARC shall be elected by the Auburn City Council.

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Motion for passage.

---

**Previous Meetings and History:** N/A

---

**City Manager Comments:**

I concur with the recommendation. Signature:



---

**Attachments:** ORDER



**ORDER 30-04072025**

# City Council Order

IN CITY COUNCIL

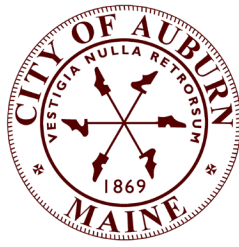
**ORDERED**, that Cliff Greim be appointed to serve on the Lewiston Auburn Railroad Corporation for the unexpired term (April 2025 through April 2027).

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 31-04072025**

# City Council Order

IN CITY COUNCIL

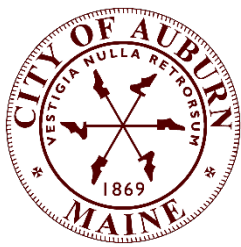
**ORDERED**, that Jonathan LaBonté be appointed to serve on the Lewiston Auburn Railroad Corporation for a three year term (April 2025 through April 2028).

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 7 2025

ORDER 32-04072025

**Author:** Emily F. Carrington, City Clerk

**Subject:** LARC Appointments

---

**Information:** Pursuant to Article IV Sec. 2 and Article VI Sec. 4 of the Bylaws of the Lewiston and Auburn Railroad Company, the Auburn Directors of the LARC shall be elected by the Auburn City Council and only the municipal official designated by the municipal legislative body shall be authorized to vote the shares held by any Shareholder.

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Motion for passage.

---

**Previous Meetings and History:** N/A

---

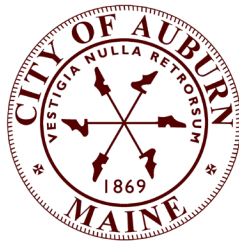
**City Manager Comments:**

I concur with the recommendation. Signature:



---

**Attachments:** ORDER



**ORDER 32-04072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the Auburn City Council hereby authorizes Jonathan LaBonte to vote the shares held by any shareholder for the Lewiston Auburn Railroad Company.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager

## **IN COUNCIL WORKSHOP & MEETING MARCH 17, 2025 VOL 38 PAGE 14**

Mayor Harmon called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Councilor Milks and Councilor Weisner were absent. Student Representative Abdulahi arrived late at 7:08 P.M.

### **Consent Items**

- 1) ORDER 23-03172025\* – Appointing Bilal Hussein to the Planning Board (Associate Member), for an unexpired term ending 1/1/26, as nominated by the Appointment Committee.
- 2) ORDER 24-03172025\* – Appointing Elisabeth Collier to the Board of Assessment Review for a term ending 4/1/28, as nominated by the Appointment Committee.
- 3) ORDER 25-03172025\* – Appointing Jennifer Edwards as the Local Health Officer for the City of Auburn with a term expiration of 4/4/2028.

Motion for passage by Councilor Gerry, seconded by Councilor Walker. Motion passed 5-0.

### **II. Minutes** – March 3, 2025 Regular Council Meeting

Motion to accept the minutes by Councilor Walker, seconded by Councilor Platz. Motion passed 4-1-0. (Councilor Cowan abstained due to absence at the last meeting).

### **III. Communications, Presentations and Recognitions**

### **IV. Open Session**

None.

### **V. Unfinished Business**

### **VI. New Business**

- 1) ORDER 26-03172025 - Approving event liquor license for the 2025 Signature Events: Auburn Lobster Festival, Saturday, May 17; Auburn Blues & Brews, Saturday, September 6; New Year's Auburn, Wednesday, December 31. Passage requires majority vote.

Motion for passage by Councilor Walker, seconded by Councilor Cowan.

There was no comment from the public.

Motion passed 5-0.

- 2) ORDER 27-03172025– Approving the omission of sidewalks in the Loring Avenue reconstruction design. Passage requires majority vote.

Motion for passage by Councilor Gerry, seconded by Councilor Cowan.

The following spoke:



## IN COUNCIL WORKSHOP & MEETING MARCH 17, 2025 VOL 38 PAGE 15

Jeremiah Barlett, Chair of Complete Streets Committee  
Maury Galarneau, Loring Ave  
Mike Adler, Loring Ave  
Dana Staples, Greenfield Dr

Dan Goyette, Engineering Director, gave a history of the street. Councilor Platz inquired about the safety history on this City and the guidance from the City's Comprehensive Plan.

City Manager Crowell explained that the Complete Streets Committee is working to enact the City's adopted Comprehensive Plan; however, in the case of a discrepancy or difference between staff and the Complete Streets Committee, it is to come to Council. There is no major safety concern on the street currently without sidewalks. The will of the public is to not support the sidewalks and staff agrees with the neighbors' majority opinion to not include sidewalks.

Motion passed 5-0.

3) ORDER 28-03172025 – Adopting the revised joint purchasing policy. First reading. Passage requires majority vote.

Motion for passage by Councilor Walker, seconded by Councilor Cowan.  
There was no public comment.

City Manager Crowell explained the School Committee will be voting on this at their next meeting, and this item will come back for second reading to the Council with the School Committee's recommendation.

Mayor Harmon asked for a definition of "local vendor" be included for second reading.

Motion passed 5-0.

### **VII. Reports**

**a. Mayor's Report** – Attended the Androscoggin County Commissioners Workshop focused on the Sheriff's facility on Center St and gave an update on the future of this facility. Attended screening at USM of Beyond the Bridge; about 85 people attended. Mentioned upcoming Town Hall Budget meetings upcoming on March 27 and March 29.

**b. City Councilors' Reports** - Recognized Rep. Egge who received an honor with skiing. Councilor Platz gave an update on the School Committee's budget process; has started sitting on the School Facilities committee.

**c. Student Representative Report** – Rep. Abdulahi mentioned non-profits opening to support kids and Rep. Egge said Happy St. Patrick's Day and congratulated the high school sports teams on their recent win.

**d. City Manager Report** – The City’s CIP proposal was presented to the Planning Board at their last meeting, as required by the City’s Charter. Discussed initiatives with our local congressional representatives and noted that some projects will not be getting funded.

**VIII. Open Session**

John Cleveland, Davis Ave

**IX. Executive Session** pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter.

**Executive Session** pursuant to 1 M.R.S.A. Section 405(6) (A) for a personnel matter.

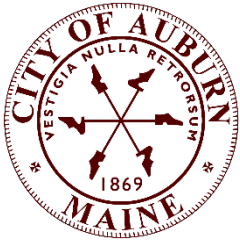
1) ORDER 29-03172025 - Removing Daniel Bilodeau from Water District Board of Trustees. Motion for passage by Councilor Whiting, seconded by Councilor Cowan. Motion passed 5-0.

**X. Adjournment**

Councilor Platz moved to adjourn, seconded by Councilor Walker. Motion passed 5-0. Council adjourned at 9:17pm.

**A TRUE COPY ATTEST**

Emily F. Carrington, City Clerk



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 7 2025

**Author:** Emily F. Carrington, City Clerk

**Subject:** Spirit of America Award

---

**Information:** The **Spirit of America Foundation** is a 501(c)(3) public charity established in Augusta, ME in 1990 to honor volunteerism. April is National Volunteer Month and the ideal time to recognize a citizen, group, or project for commendable community service for the Spirit of America award. Past recipient's of Auburn's Spirit of America include:

2011 – Volunteers in Police Service  
2012 – Good Shepherd Food Bank  
2013 – Ken Blais  
2014 – Tammy Willoughby  
2016 – Tizz Crowley  
2017 – Dan Bilodeau  
2018 – Crystal Harnden, Gerald Whalen  
2019 – Danville Junction Grange #65, Larry Pelletier  
2020 – City of Auburn 'Grab & Go' Food Program  
2021 – Milton Simon, Leroy Walker Sr.  
2022 – James Marston

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Present Spirit of America Award to the 2025 recipient.

---

**Previous Meetings and History:** N/A

---

**City Manager Comments:**

I concur with the recommendation. Signature:

---

**Attachments:**





# ATRC SS4A Safety Action Plan

Safe Streets for All  
Auburn, Maine

April 2025





# **SS4A** – Safe Streets and Roads for All



## What is SS4A?

- Supports National Roadway Safety Strategy (FHWA)
  - Grant Support to prevent roadway deaths and serious injuries

## Who can apply?

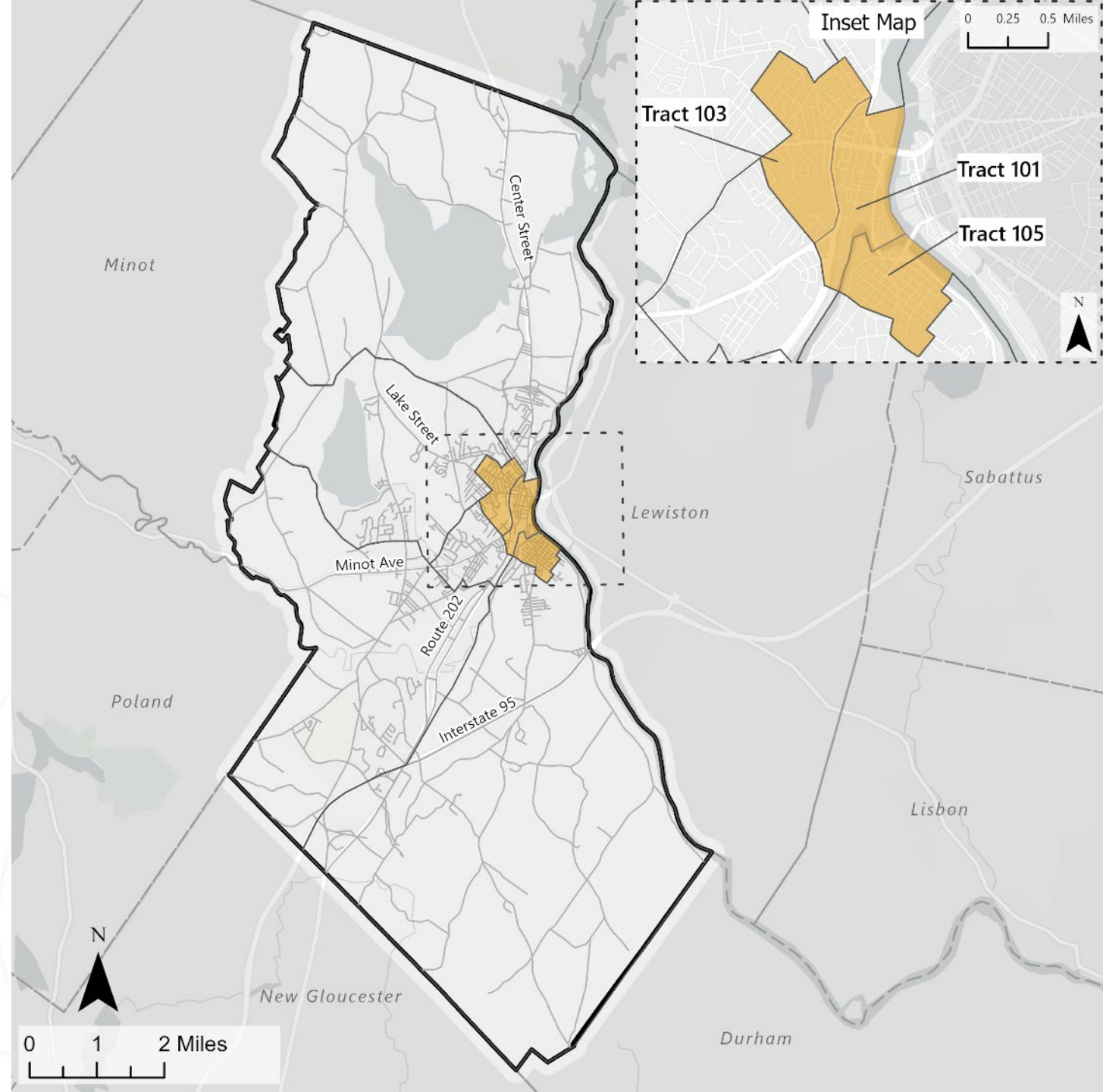
- MPO's, tribes, counties and municipalities

## Why follow this process?

- Apply for future implementation grants of study recommendations

# Disadvantaged Census Tracts – Auburn

- Utilizes a formula ranking of all census tracts to rank those most disadvantaged.
- Components include access to healthcare, vehicle ownership, and dozens of other factors.



# What are the components of **an Action Plan**?



Equity  
Considerations



Strategy/Process  
Selections



Policy/Process  
Changes



Progress and  
Transparency

# What are the components of **an Action Plan process?**



Leadership  
Commitment



Safety Analysis



Planning



Engagement and  
Collaboration



Study Process



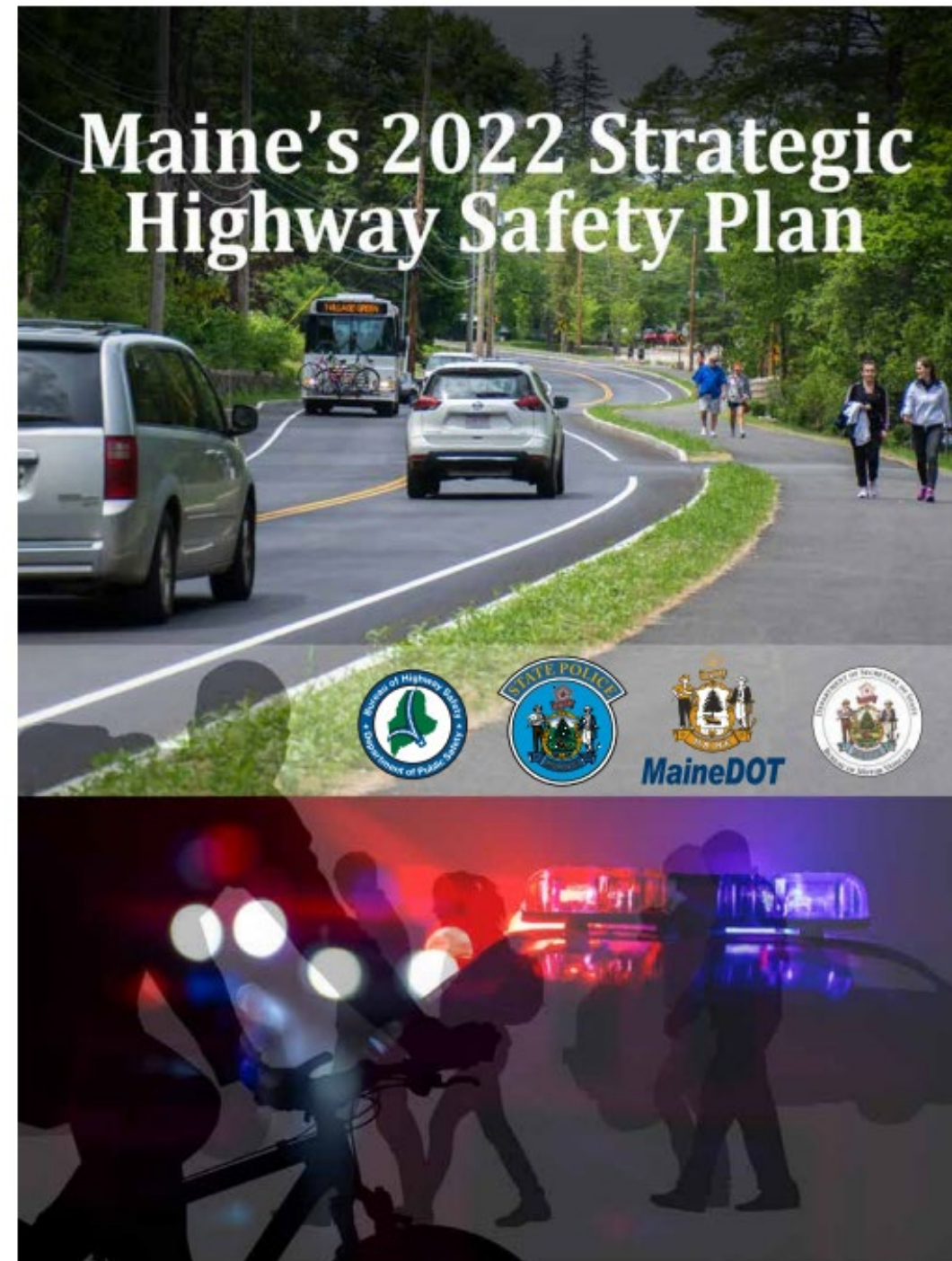
## **Data Collection**

Survey

Initial Analysis

# Data Collection - Auburn

All Crashes
Lane Departure
Illegal/Unsafe Speed
Occupant Protection
Younger Drivers (16-24 YO)
Impaired Driving
Distracted/Inattentive
Mature Drivers (65+ YO)
Motorcycles
Winter Driving
Intersections
Commercial Vehicles
Pedestrians
Bicycles
Large Animals
Work Zones

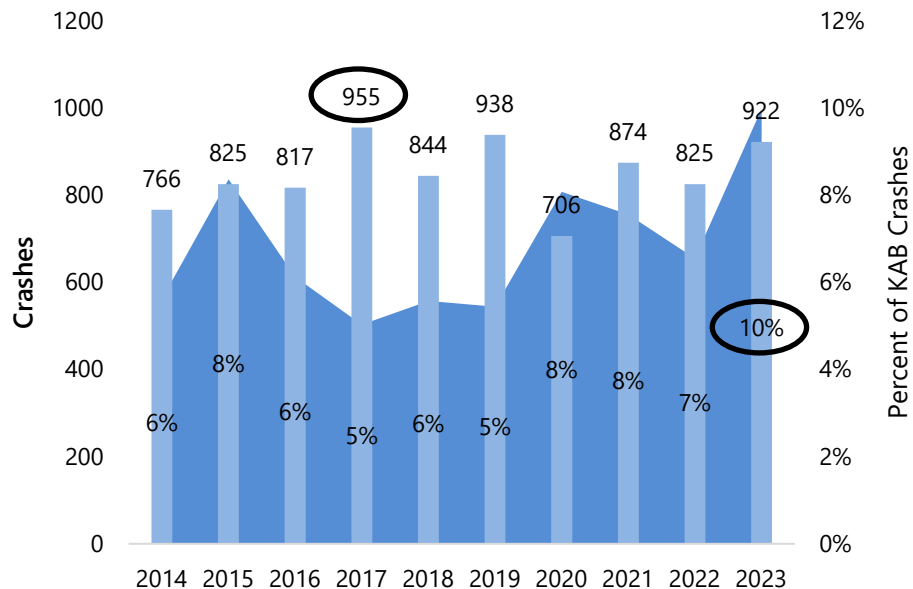


# Data Collection - Auburn

Auburn crash severity breakdown.

Crash Severity	Number of Crashes	Percent of Total
Fatal Injury (K)	21	0.25%
Suspected Serious Injury (A)	105	1.24%
Suspected Minor Injury (B)	451	5.32%
Possible Injury (C)	1,586	18.72%
No Apparent Injury (O)	6,309	74.47%
<b>TOTAL</b>	<b>8,472</b>	<b>100%</b>

Auburn KAB and total crashes per year.



Auburn crashes in relation to Maine's SHSP.

SHSP Focus Area Crashes	Fatal Injury (K)	Suspected Serious Injury (A)	Suspected Minor Injury (B)	Possible Injury (C)	No Apparent Injury (O)	% of Focus Area in KAB	Percent of Total KAB	Total
Motorcycles	6	21	48	43	23	53%	13%	141
Pedestrians	5	10	13	40	7	37%	5%	75
Bicycles	0	3	18	35	4	35%	4%	60
Impaired Driving	0	14	28	58	80	23%	7%	180
Occupant Protection	4	6	22	58	116	16%	6%	206
Lane Departure	8	38	159	335	1210	12%	36%	1750
Distracted Driving	3	11	41	124	285	12%	10%	464
Work Zones/Traffic Incident Mgmt.	0	0	11	12	71	12%	2%	94
Illegal/Unsafe Speed	4	13	48	153	532	9%	11%	750
Young Drivers (16-24 Years Old)	4	25	123	469	1722	6%	26%	2343
Mature Drivers (65+ Years Old)	6	16	75	311	1252	6%	17%	1660
Large Trucks and Comm. Busses	2	9	20	72	439	6%	5%	542
Winter Crashes	5	22	97	460	2016	5%	21%	2600
Large Animals (Deer/Moose)	0	0	4	15	503	1%	1%	522
<b>Total</b>	<b>21</b>	<b>105</b>	<b>451</b>	<b>1586</b>	<b>6309</b>		<b>100%</b>	<b>8472</b>

# Study Process



Data Collection

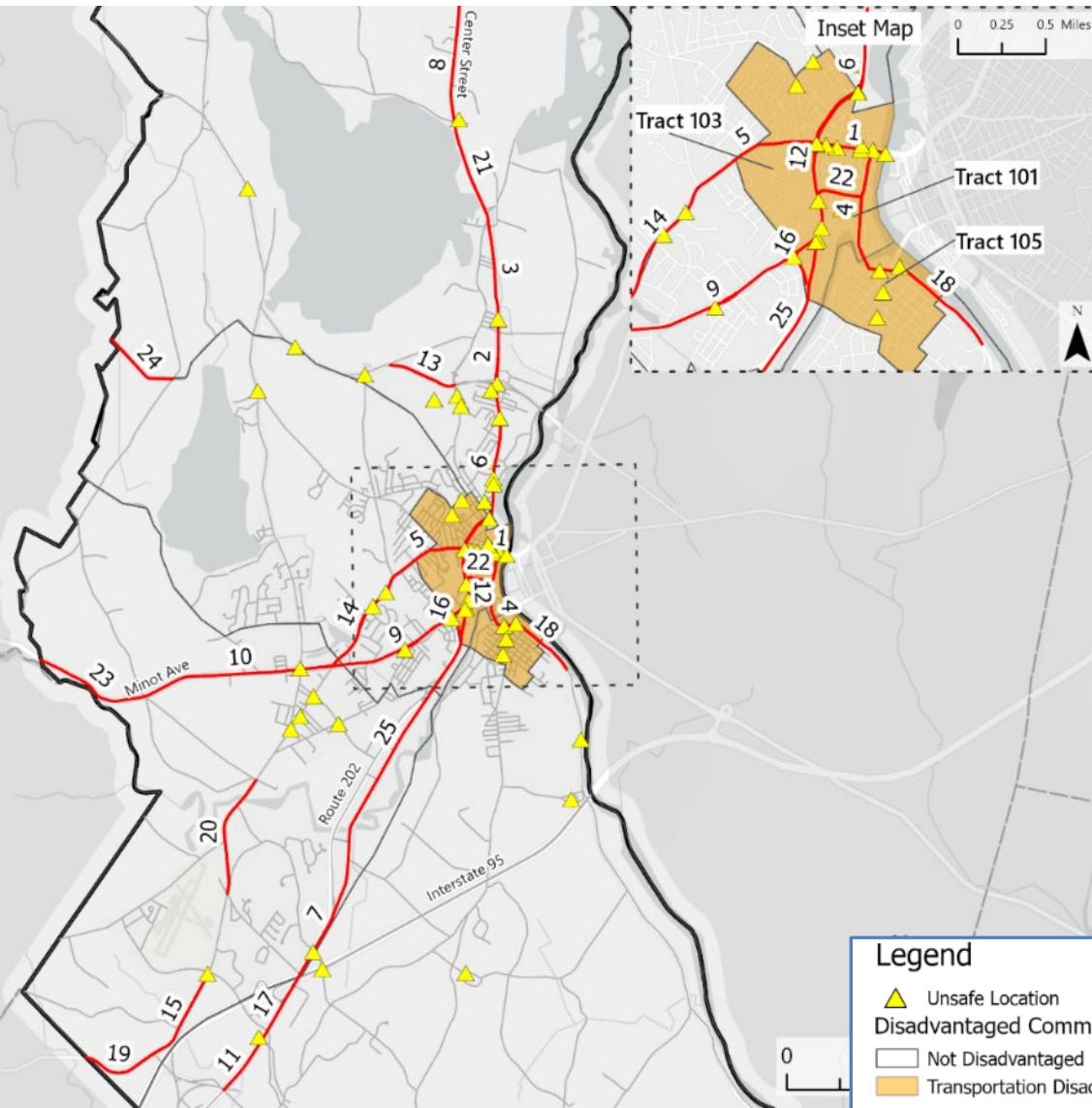
**Survey**

Initial Analysis

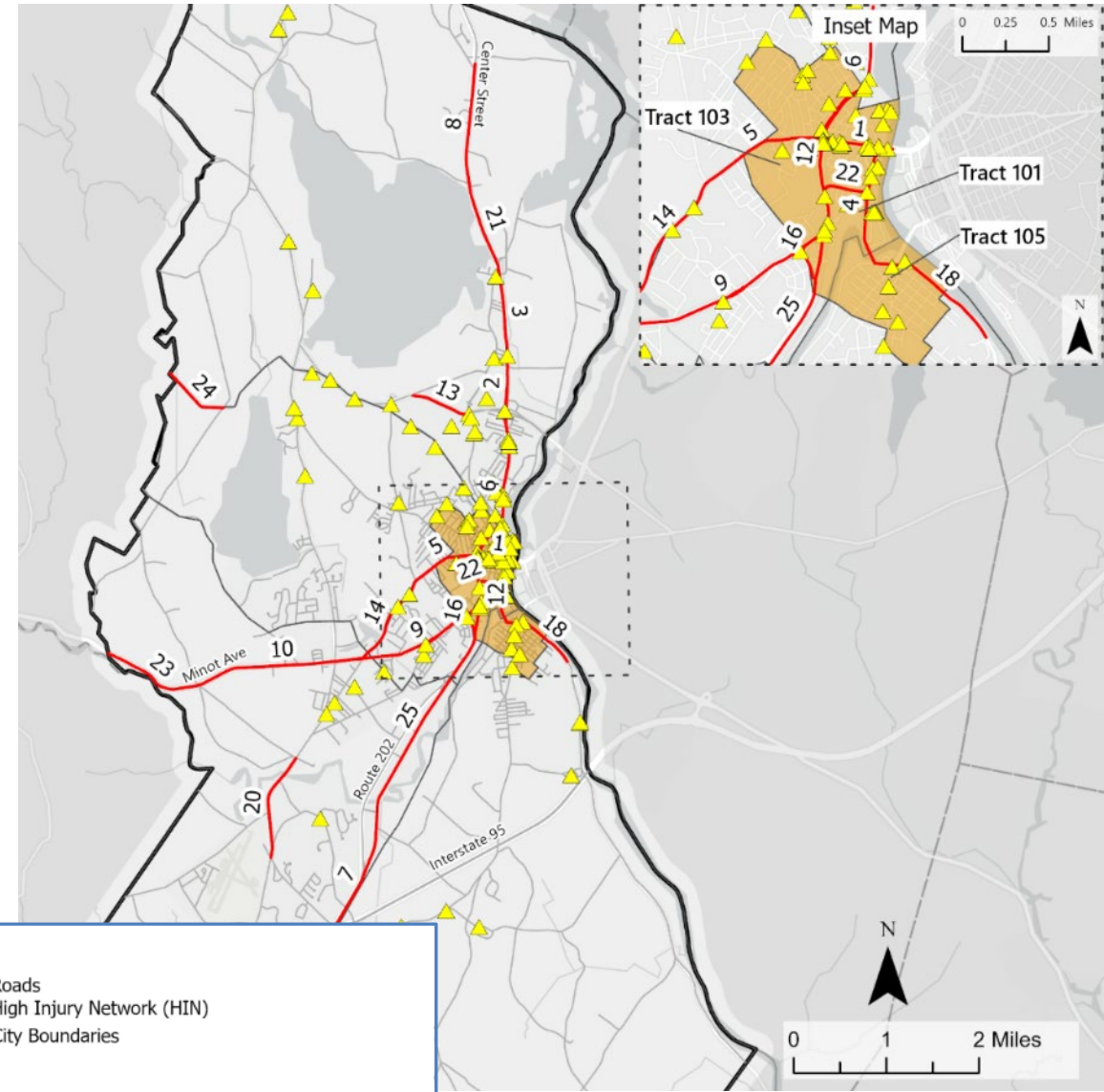


# Survey - Auburn

Respondent identified locations of concern for drivers.

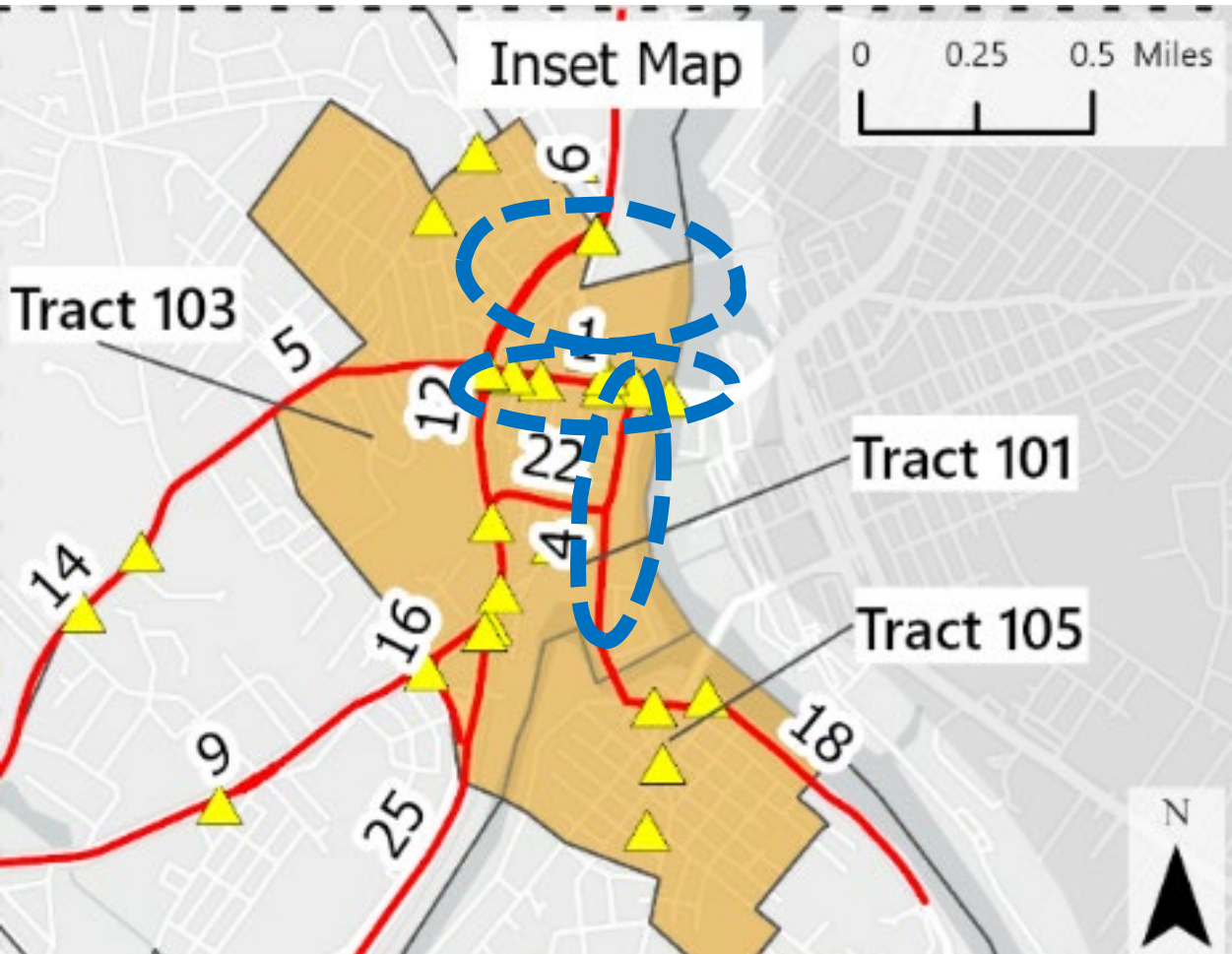


Respondent identified locations of concern for pedestrians.

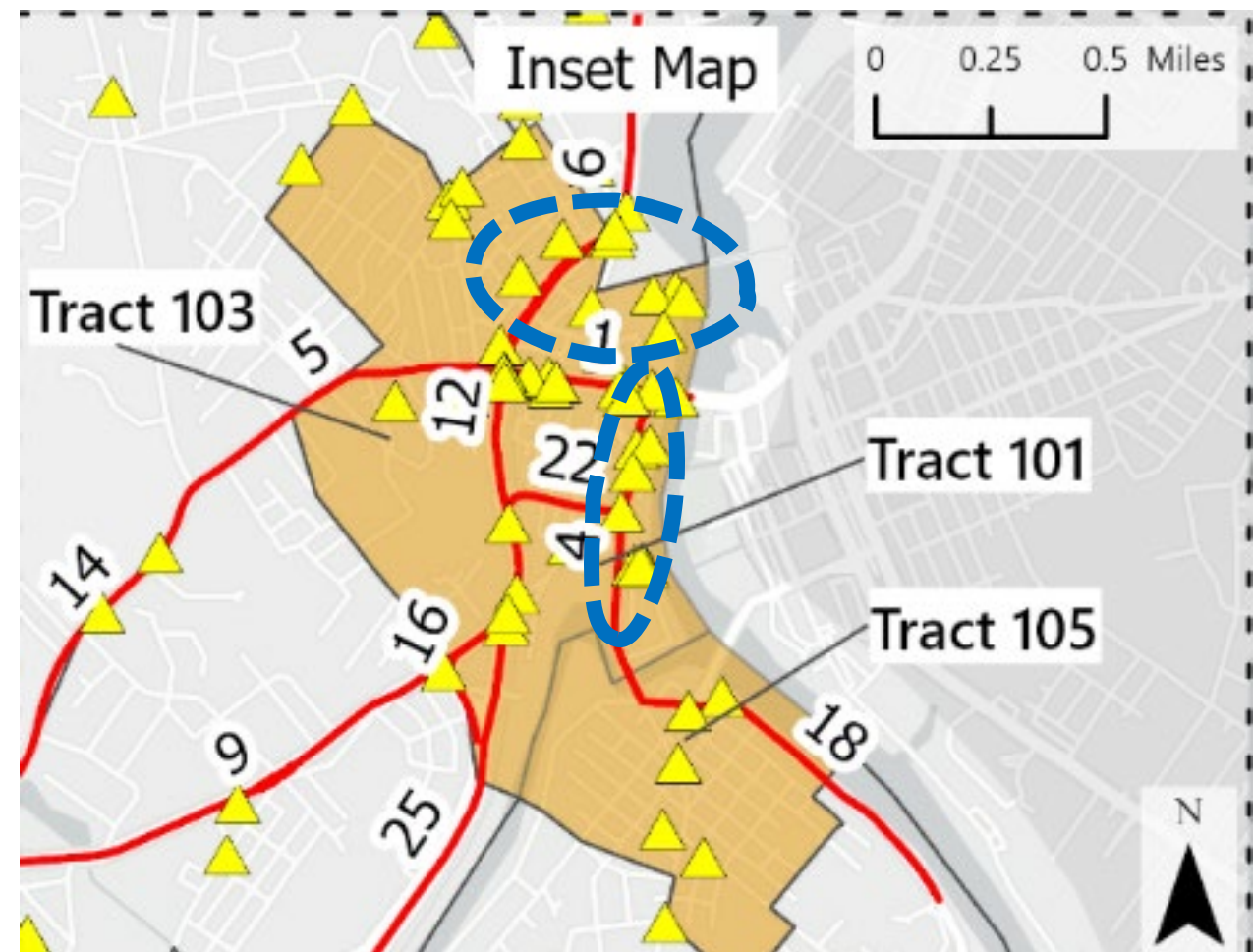


# Survey - Auburn

Respondent identified locations of concern for drivers.



Respondent identified locations of concern for pedestrians.



## Legend

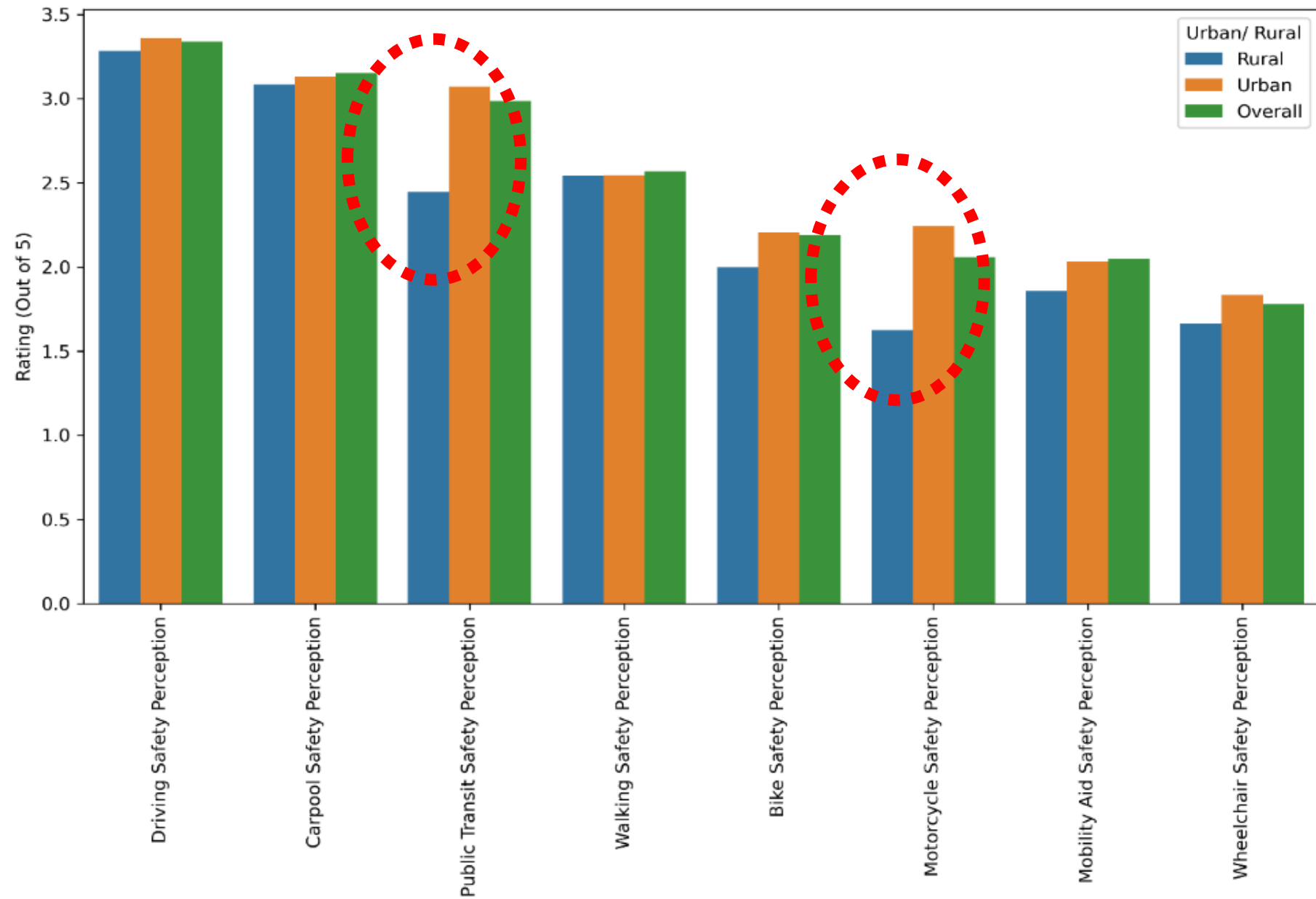
- ▲ Unsafe Location
- Disadvantaged Communities Indicator
  - Not Disadvantaged
  - Transportation Disadvantaged

- Roads
- High Injury Network (HIN)
- City Boundaries



# Survey – Auburn

Additionally shows a consistent response that urban roads are perceived to be safer than rural roads.



Respondents' safety rating of modes of transportation in Auburn by urban and rural.

# Study Process



Data Collection

Survey

**Crash Analysis**



# Fatal and serious injury crashes – Auburn

## Legend

— High Injury Network (HIN)

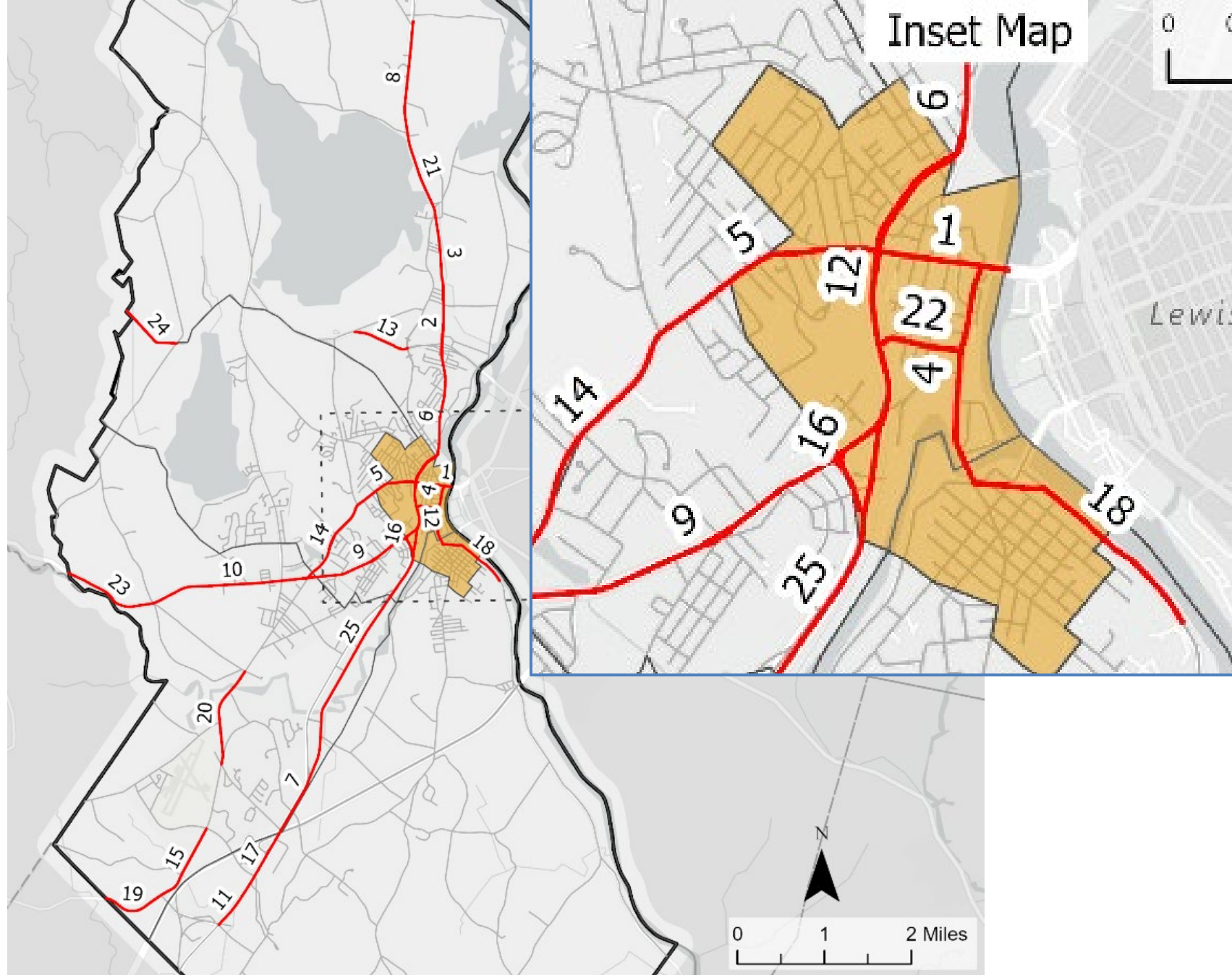
— Roads

## Disadvantaged Communities Indicator

□ Not Disadvantaged

■ Transportation Disadvantaged

□ City Boundaries



Auburn high injury network corridors and disadvantaged census tracts.

# High Injury Network - Rankings

Auburn's top 5 HIN corridors and their crash severities and lengths.

RANK	STREET NAME	LOCATION	SEVERITY CRASHES			KAB CRASHES	LENGTH (MILES)
			K	A	B		
1	Court Street	Minot Ave to City Line	0	4	15	19	0.41
2	Center Street	Veterans Bridge to Stetson Road	1	4	14	19	0.74
3	Center Street	Stetson Road to Fair Street	1	5	11	17	1.16
4	Main Street	Mill Street to Court Street	1	3	11	15	0.70
5	Court Street	Park Ave to Minot Ave	1	3	12	16	0.75

# Action Table – **Auburn** (page 1 of 3)

ACTION AREA	STRATEGY	EMPHASIS AREA	ACTION PRIORITY	ACTION	4Es	LEAD DEPT./ AGENCY	PARTNER	APPLICATION	PRIORITY LOCATION	TIME FRAME	CRASH MODIFICATION FACTOR
<b>Safe Streets</b>	Maintain / Reconstruct Sidewalk Ramps	Pedestrian Safety	High	Implement ADA compliant curb ramps and sidewalk reconstruction	Eng.	Public Works Dept.	MaineDOT	City-Wide	Corridors 1, 2, 3, 4, 5, 6, 9, 10, 12, 18	Long	Not in CMF Clearinghouse.
<b>Safe Streets</b>	Implement Intersection Improvements to Decrease Driveway Conflict Points	Intersection Safety	Medium	Implement an access management plan	Eng.	Public Works Dept.	MaineDOT	High Injury Network, City-wide	Corridors 1, 2, 3, 6, 9, 10, 12, 18, 23, 25	Medium	Dependent on access management plan specifics.
<b>Safe Speeds</b>	Enforce Speed Limits	Speed Management	High	Conduct high-visibility speed enforcement	Enf.	Police		High Injury Network and/or targeted streets and neighborhoods	Corridor 2, 3, 6, 12, 21	Short	Not in CMF Clearinghouse.
<b>Safe Streets</b>	Increase Driver Compliance of Yielding to Pedestrians at Crosswalks	Pedestrian Safety	Medium	Install RRFB warning signals at crosswalks	Eng.	Public Works Dept.		High Injury Network	Corridor 4, 12, 14, 18	Medium	0.3
<b>Safe Streets</b>	Improve Roadway Pavement Markings to Lane Designations	Street Safety	High	Install retroreflective pavement markings for lane designations	Eng.	Public Works Dept.	MaineDOT	High Injury Network	Corridor 6, 11	Short	0.75
<b>Safe Streets</b>	Improve Lighting	Street Safety	High	Improve lighting along streets and roadways	Eng.	Public Works Dept.		High Injury Network, collectors and arterial roadways	Corridor 7, 10, 19, 20, 25	Long	0.63
<b>Safe Streets</b>	Introduce School Zone Signage	Street Safety	High	Install school zone signage	Eng.	Public Works Dept.		High Injury Network	Corridor 5	Short	Not in CMF Clearinghouse.
<b>Safe Streets</b>	Use High Visibility Equipment Markings	Intersection Safety	High	Implement advance warning signs, retroreflective sheeting, reflective strips on signposts, and enhanced pavement markings	Eng.	Public Works Dept.		High Injury Network	Network Wide	Medium	0.65
<b>Safe Streets</b>	Install Lane Departure Avoidance Measures to Delineate Lanes	Street Safety (lane departure)	Medium	Install shoulder rumble strips, and widen edge lines	Eng.	Public Works Dept.	MaineDOT	High Injury Network, roads with higher design and posted speeds	Corridor 3, 8, 10, 11, 19, 21, 24, 25	Long	0.839

# Example Countermeasures- Auburn, Corridor 1

## 1. Speed Management

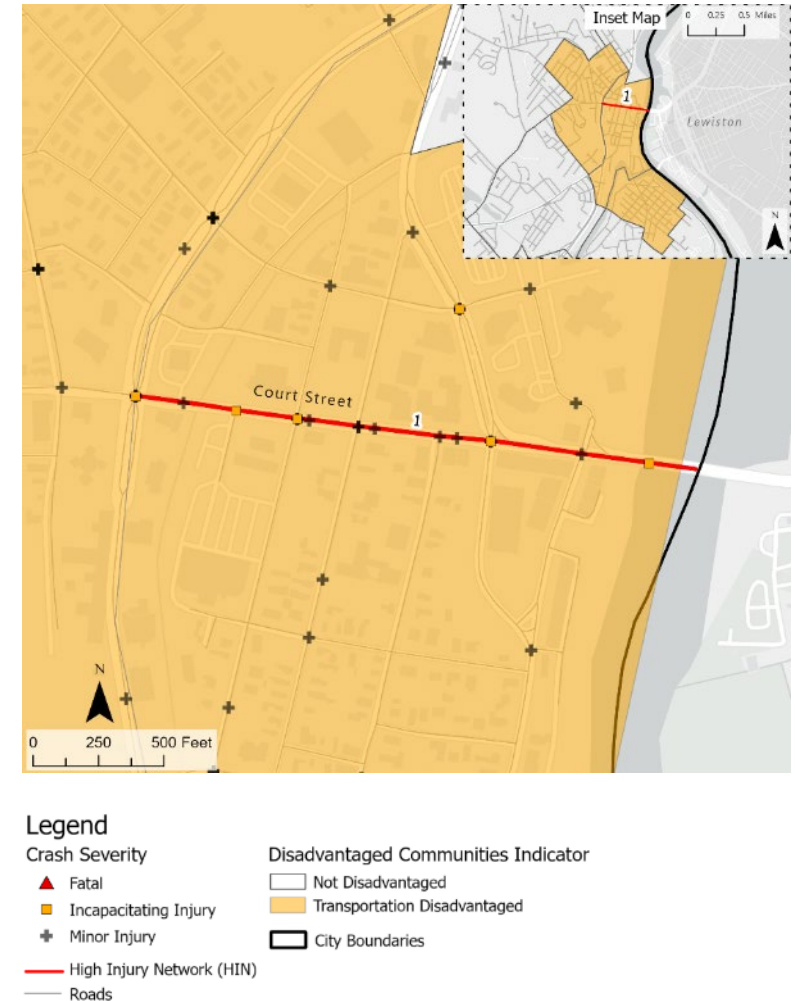
- Speed feedback signs (intersection of Court St & Turner St)
- Enforce speed limits along Court Street

## 2. Intersection Safety Improvements

- Dedicated Left- and right-turn lanes (Court Street, Turner Street, & Mechanics Row)
- Add reflective backplates (Court Street & Union Street)

## 3. Pedestrian Safety Enhancements

- Crosswalk visibility enhancements (near Hannaford)
- RRFBs (Crosswalks at intersection of Court St & Pleasant St)
- Widening sidewalks for accessibility on steep grade
- LPIs (Court Street & Union Street)





# Policy Recommendations

## 1. Complete Streets Guide

- Revisit and affirm/update ATRC document

## 2. Design and Construction Standards

- Daylight crosswalks, sidewalk materials

## 3. CIP

- Prioritize projects for safety

## 4. Align Policies and Practices

- Consistent pavement marking treatment

## 5. Development Review Process

- Add more specificity to waiver process



2024

Safe Streets for All

**AUBURN**  
**SAFETY ACTION PLAN**

# Safety Action Plan

- The safety action plan action tables for future projects, behavior, and safe system approach-based recommendations
- The action plan elements include a public survey, crash data analysis, public and stakeholder outreach (including the L/A Bike/Ped Committee) and policy recommendations
- Appendix is comprehensive, with 100+ pages of actionable location-based items from analysis and public survey responses.
- The document can support future grants and partnerships for projects and studies.

We are looking for city council endorsement of the plan after review. That endorsement will signal to FHWA and MaineDOT the city's commitment to the element and process.



2024

Safe Streets for All

**AUBURN**  
**SAFETY ACTION PLAN**





## Community Safety Story

"We need more reminders for drivers to stop for pedestrians. My daughter walked home from school and would have to wait for a break in the cars because not a single vehicle stopped for her to cross. We need better and more walking sidewalks and paths; especially during the winter when they might not get plowed."

Source: Online Survey Response

Thank You!





# Auburn Police Department

Jason D. Moen | Chief of Police

Timothy A. Cogle | Deputy Chief of Police

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6650

60 Court Street | Auburn, Maine 04210

## MEMORANDUM

Date: March 26, 2025  
To: Chief Jason D. Moen  
From: Lieutenant Anthony Harrington

---

### RE: PACE ACTIVITY SUMMARY FEBRUARY 2024 – FEBRUARY 2025

Sergeant Nicholas Gagnon was selected as the PACE Unit Supervisor in early February 2024 and Officer George Monteith was selected to join the unit shortly thereafter. The unit officially began their scheduled duties on February 27, 2024. The week prior to their start date, Sergeant Gagnon and Officer Monteith made an arrest and executed search warrants at 28 Grove St and 67 Mill St (Happy Days Diner). That case involved fresh information and could not wait until the unit started. For the purposes of this summary, the charges and items seized have been added to the aggregate totals.

#### **Physical arrest and criminal citations: 123**

##### **Crimes / Counts**

Aggravated Trafficking of Scheduled Drugs: 58

Unlawful Trafficking of Scheduled Drugs: 2

Unlawful Possession of Scheduled Drugs: 78

Unlawful Possession of Fentanyl Powder: 14

Arrest Warrants: 32

Violation of Conditions of Release: 31

Fugitive from Justice: 2

Drinking in Public: 11

Criminal Motor Vehicle Violations: 13



Burglary: 2

Theft(s): 6

Other Miscellaneous Charges: 6

**Drug Quantities Seized**

Fentanyl Powder: 23.15 ounces

Pressed Fentanyl Pills: 133

Crack Cocaine: 14.27 ounces

Cocaine: 13.46 ounces

Methamphetamine/Amphetamine: 7.7 ounces

MDMA/Ecstasy: 689 dosage units, 4.2 grams powder

Oxycodone Pills: 161

Suboxone: 192 dosage units

Psilocibin: 9 grams

Ketamine: 2.1 grams

Xanax: 99 dosage units

Other prescription medications: 23 dosage units

Marijuana: 18.38 pounds

Marijuana Gems: 2.4 pounds

Marijuana Dabs: 12.24 ounces

**Suspected Drug Proceeds Seized**

\$44,098

**Firearms Seized**

Pistols: 19

Rifles: 5

Shotguns: 4

### **Search Warrants Conducted**

28 Grove St

67 Mill St

102 South Main St

21 Spring St

92 Fifth St

134 South Main St

124 Goff St

21 Swett Ave

771 Broad St

55 Dunn St

135 Summer St

1 vehicle search warrant

### **Traffic Enforcement**

Total Vehicle Stops: 308

Citations: 187

Verbal Warnings: 121

Many, but not all the investigations conducted by the PACE Unit generated media releases. These releases received much public praise and gratitude for the hard work of the unit. A collection of those releases is attached.

Along with their regular duties, Sergeant Gagnon and Officer Monteith continue to be active in the community, attending events, public speaking engagements, and providing department wide training. They also worked with the Maine Department of Corrections Adult Probation to organize a cleanup of Bonney Park.



## AUBURN POLICE DEPARTMENT | PACE UNIT

### 2024-2025 ProActive Community Enforcement Unit Highlights

**PUBLISHED FEBRUARY 20, 2024** | For Immediate Release: NARCOTICS INVESTIGATION LEADS TO ARREST | On February 20, 2024, at approximately 1:00PM, Auburn Police Officers conducted a traffic stop based on information obtained through an ongoing narcotics investigation. The operator of the vehicle, Darren Douin, 43y/o of Auburn, was found to be in possession of narcotics and a firearm.

Based on the evidence obtained during the traffic stop, officers executed two search warrants. The first, at Douin's home located at 28 Grove Street in Auburn; a second at his business, Happy Days Diner, located at 67 Mill Street.

The search warrants led to the seizure of 70 grams of cocaine base (crack), 55 grams of cocaine, 112 ecstasy pills, 2.2 grams of crystal methamphetamine, 17 firearms, \$25,530 in suspected drug proceeds, as well as other evidence of drug trafficking.



Douin was arrested and has been charged with two counts of Aggravated Trafficking Scheduled Drugs, class A, and two counts of Unlawful Possession of Scheduled "W" Drugs, class C. Bail has been set at \$30,000 cash. This remains an active investigation. Additional charges are forthcoming.

**PUBLISHED MARCH 28, 2024** | On 3/27/2024 at approximately 9:50 PM, officers from the Auburn Police Department's Proactive Community Enforcement (PACE) Unit conducted a traffic stop for a traffic infraction. A passenger in the vehicle provided officers with a false name. The investigation revealed that the passenger's real identity was James Gaines, 39, of Brooklyn, New York. Officers learned that Gaines had an outstanding warrant out of Pennsylvania for a parole violation. Officers further learned that Gaines is on parole in that state due to a conviction for homicide. Gaines was transported to the Androscoggin County Jail where he is being held without bail until he makes an appearance before a judge and is expected to be extradited to Pennsylvania.



**PUBLISHED MARCH 29, 2024** | On 3/28/2024 at approximately 8:30 PM, officers from the Auburn Police Department's Proactive Community Enforcement (PACE) Unit conducted an follow-up at 21 Spring Street in Auburn as part of an on-going investigation into drug trafficking from the residence. The renter of the apartment, 28-year-old Sabrina Harps. Harps was on a bail contract from a previous arrest and as part of the contract, she was to submit to searches for drugs and alcohol.

Also present was Harps boyfriend, 33-year-old Daniel Williams. Officers contacted Sabrina inside the apartment and conducted a search. As a result of the search, officers located over 200 grams of fentanyl, 123 oxycodone 30-milligram pills, 22 Suboxone strips, ammunition, magazines for a handgun, digital scales, as well as two food blenders that contained evidence that they were used to blend the fentanyl. These blenders are commonly used when people engaged in drug trafficking add adulterants to the drugs to increase profits.

The street value of the drugs seized is approximately \$24,000. Harps was convicted in 2015 in federal court for illegal use of credit cards. Williams was convicted in New York in 2009 robbery, in 2015 in Maine for aggravated trafficking scheduled drugs, in 2019 for domestic violence assault, and in 2023 for felony domestic violence assault with priors. Due to the criminal convictions of Harps and Williams, federal law prohibits them from possessing firearms or ammunition. Williams is on probation for the 2023 domestic assault conviction. Both individuals were arrested and charged with two counts of aggravated trafficking scheduled drugs, class A, as well as two counts of unlawful possession of scheduled drugs, class C. Harps was charged with violation of conditions of release and held without bail until she makes an appearance before a judge. Williams is being held on \$25,000 cash bail for his new charges; however, his probation officer placed a violation on him, so he is being held without bail for probation.

**PUBLISHED APRIL 6, 2024** | On April 5, 2024, at approximately 5:30PM, members of the Auburn Police Department's Proactive Community Enforcement (PACE) Unit, with the assistance of the Criminal Investigations Division and the Patrol Division, executed a search warrant at an apartment at 102 South Main Street in Auburn.

This search warrant was based on an ongoing drug trafficking investigation by the Auburn Police Department. While executing the warrant, officers encountered eight individuals inside the apartment. Upon conducting the search of the residence, officers located and seized approximately 198 grams of cocaine base (known as crack), 91 grams of cocaine hydrochloride (powder cocaine), 8.6 grams of fentanyl, 2 grams of MDMA, 2 grams of ketamine, 518 MDMA pills (ecstasy), 99 Xanax pills, two firearms, ammunition, approximately \$6,888 in suspected drug proceeds, as well as other evidence of drug trafficking.



Arrested from the apartment were 36-year-old Sabian Walker of Auburn, 33-year-old Caprice McAndrew of Hyde Park, Massachusetts, and 33-year-old Syrus Hampton of Mattapan, Massachusetts.

Walker has been charged with aggravated Trafficking Scheduled Drugs, class A – cocaine base, Aggravated Trafficking Scheduled Drugs, class A – cocaine, and Aggravated Trafficking Scheduled Drugs, class A – Fentanyl. In addition, Walker was also charged with Unlawful Possession of Scheduled Drugs, class B – cocaine, Unlawful Possession of Scheduled Drugs, class B – cocaine base, and Unlawful Possession of Scheduled Drugs, class C – fentanyl as well as Illegal Possession of a Firearm by a Felon, class C.

Hampton was charged with Aggravated Trafficking Scheduled Drugs, class A – cocaine base, Aggravated Trafficking Scheduled Drugs, class A – cocaine, and Aggravated Trafficking Scheduled Drugs, class A – Fentanyl. He was also charged with Unlawful Possession of Scheduled Drugs, class B – cocaine, Unlawful Possession of Scheduled Drugs, class B – cocaine base, and Unlawful Possession of Scheduled Drugs, class C – fentanyl as well as Illegal Possession of a Firearm by a Felon, class C. No bail was allowed due to Hampton’s extensive criminal history, including his current status on federal probation.

McAndrew was charged with Aggravated Trafficking Scheduled Drugs, class A – cocaine base, Aggravated Trafficking Scheduled Drugs, class A – cocaine, and Aggravated Trafficking Scheduled Drugs, class A – Fentanyl. She was also charged with Unlawful Possession of Scheduled Drugs, class C – cocaine, Unlawful Possession of Scheduled Drugs, class C – cocaine base, and Unlawful Possession of Scheduled Drugs, class C – fentanyl.

Due to the large quantity of MDMA pills seized, additional charges are expected. Bail was set at \$25,000 cash for Walker and McAndrew. No bail was allowed for Hampton due to his lengthy criminal history as well as his current status on United States federal probation.

**PUBLISHED AUGUST 7, 2024** | On 8/6/2024 at approximately 3:00 PM, Auburn Police officers from the Proactive Community Enforcement Unit (PACE), as well as the patrol division, responded to 21 Spring Street in Auburn to attempt to locate 29-year-old male, Omar M. Omar who was wanted on an outstanding warrant for a felony domestic violence charge. Upon locating Omar at the address, a search warrant was drafted for the residence. During the execution of the search warrant, officers located a loaded Sig Sauer 9-millimeter handgun. In addition, officers seized approximately ten grams of cocaine base (crack), 34 Oxycodone 30-milligram pills, 9 grams of fentanyl, and 5 grams of cocaine, as well as digital scales and \$2,155 in suspected drug proceeds.



Omar was arrested and booked at the Androscoggin County Jail on the outstanding warrant as well the new charges of Aggravated Trafficking Fentanyl – class A, Aggravated Trafficking cocaine base (crack) – class A, Aggravated Trafficking cocaine – class A, Aggravated Trafficking Oxycodone – class A, and Illegal Possession of a Firearm by a Felon – class C. Omar has a prior felony conviction, making him a prohibited person from possessing a firearm. The drug trafficking charges are aggravated due to Omar being in possession of a firearm. Omar’s bail has been set at \$10,000 on the new criminal charges.

**PUBLISHED AUGUST 19, 2024** | \*\*\*Drug Trafficking Arrest Made\*\*\*

The Auburn Police Department has been conducting a long-term investigation into alleged drug trafficking at 92 Fifth Street in Auburn. Throughout the investigation, information was developed suggesting that 38 -year-old Ryan Jolicoeur was selling large quantities of marijuana, more specifically, his customer base included local juveniles. On 8/18/2024, a local 15-year-old male reported that he was walking in New Auburn when Jolicoeur pulled his car up, got out, threatened him, then took the child’s shoes, sweatshirt, and cell phone before driving off. Jolicoeur then circled around minutes later, exited his car and assaulted the juvenile. This incident stemmed from a past drug trafficking transaction.



The Auburn Police Department's Proactive Community Enforcement (PACE) Unit executed a search warrant at 92 Fifth Street. Jolicoeur was arrested at his residence and charged with Robbery, Theft, and Assault. Officers seized more than 20 pounds of marijuana and marijuana products inside the residence, as well as scales and approximately \$1,600 in suspected drug proceeds. Jolicoeur owns several vehicles which were seized as part of the ongoing investigation. The residence is directly across the street from a park which has been designated a safe zone by the Auburn City Council. Due to the amount of marijuana and the proximity of the residence to the safe zone, Jolicoeur was charged with Aggravated Trafficking Scheduled Drugs, (Class). Jolicoeur was transported to Androscoggin County Jail where bail was set at \$10,000. Jolicoeur posted bail and has since been released from jail.



**PUBLISHED OCTOBER 16, 2024** | Members of the Auburn Police Department's Proactive Community Enforcement (PACE) Unit have been investigating reports of ongoing suspected drug activity taking place from 134 South Main Street in Auburn. As a result of this investigation, on October 15, 2024, the PACE Unit, assisted by the patrol division, executed a search warrant at the address.

The search yielded approximately 14 grams of crack cocaine, 2 grams of cocaine, 133 fentanyl pills pressed to look like prescription oxycodone pills as well as drug paraphernalia and approximately \$1,300 in suspected drug proceeds were seized.

Charles "Devin" Bradrick, 37 of Auburn was arrested and charged with two counts of Aggravated Trafficking Scheduled Drugs - class A, Unlawful Possession of Scheduled Drugs - class B, and two counts of Unlawful Possession of Scheduled Drugs - class C. Mr. Bradrick was taken to the Androscoggin County Jail. His bail has been set at \$20,000 cash. These charges were elevated due to previous convictions. This investigation is ongoing. Additional charges are anticipated.

**PUBLISHED OCTOBER 17, 2024** | Check out the City of Auburn's podcast, Absolutely Auburn! This week, Chief Moen & Sergeant Gagnon discuss our awesome new Proactive Community Enforcement (PACE) unit.



**PUBLISHED OCTOBER 19, 2024**

| On October 18, 2024, members of the Auburn Police Department's Proactive Community Enforcement (PACE) Unit, assisted by members of the department's patrol division, served search warrants at both 124 Goff Street and 21 Swett Avenue in Auburn.



The search of these properties yielded approximately 27 grams of cocaine base (crack), 6.5 grams of cocaine hcl, 15 MDMA (ecstasy) pills, scales, packaging materials, and over \$500 in suspected drug proceeds. A ballistics vest, and a .45 caliber Glock handgun were also seized.

Jose Mota, 39y/o of Auburn, was arrested and charged with Aggravated Trafficking Scheduled Drugs – class A, and Illegal Possession of a Firearm – class C. Mr. Mota was transported to the Androscoggin County Jail.

His bail has been set by a bail commissioner at \$25,000 cash. The drug trafficking charge was aggravated due to Mr. Mota being in possession of a firearm. Mr. Mota is prohibited from owning or possessing a firearm due to a long criminal history, which includes felony convictions in multiple states.

**PUBLISHED NOVEMBER 20, 2024**

| Over the past several months, the Auburn Police Department's Proactive Community Enforcement (PACE) Unit has been investigating suspected drug dealing involving Jason Boston, a 38y/o Auburn man. Today, 11/20/2024, PACE Officers conducted a traffic stop of a vehicle operated by Boston. As a result of the stop, officers seized approximately 39 grams of cocaine, 27 grams of cocaine base (crack), two grams of fentanyl powder, and 1 gram of crystal methamphetamine as well as two digital scales and \$640 in suspected drug proceeds.



Boston was arrested and charged with two counts of aggravated trafficking scheduled drugs, both class A charges, and four counts of felony drug possession. He was transported to the Androscoggin County Jail, where he is being held on \$5,000 cash bail.

**PUBLISHED JANUARY 5, 2025**

| On January 3, 2025, the Auburn Police Department's Proactive Community Enforcement Unit (PACE) conducted a traffic stop as a result of an ongoing investigation regarding drug trafficking in Auburn.

The occupants of the vehicle were identified as 19-year-old Aliyah Jeanpaul of Westbrook, 22-year-old Wakarii Weeks of Georgia, 22-year-old Michael Cressey of Georgia, and a 17-year-old female from South Portland. The investigation and traffic stop led to the seizure of two firearms, approximately \$3,400 in suspected drug proceeds, and oxycodone pills.



Jeanpaul was on bail at the time for pending criminal matters and had a condition to not possess firearms. Jeanpaul was arrested for violation of conditions of release, class E. She was later released after posting \$250 cash bail.

Wakarii Weeks was charged with being a prohibited person in possession of a firearm. He had felony convictions out of Georgia for drug and firearms charges. His bail was initially set at \$500 cash.

Michael Cressey was also charged with being a prohibited person in possession of a firearm due to prior convictions in Georgia. He was also charged with two misdemeanor counts of possession of scheduled drugs. His bail was set at \$500 cash.

Following these arrests and based on information obtained, the PACE Unit, assisted by the patrol division executed a search warrant at a Dunn Street address in Auburn, where Weeks and Cressey had been staying. As a result of the search, approximately 112 grams (4 ounces) of crystal methamphetamine, four grams of crack cocaine, digital scales, 75 grams of an unknown substance, and another firearm were seized. Weeks and Cressey were then charged with Aggravated Trafficking Scheduled Drugs, class A and two counts each of Unlawful Possession of Scheduled Drugs, class C. Bail was then re-set at \$25,000 cash. The 17-year-old female was released from the scene of the initial traffic stop to custody of her parents.

**PUBLISHED JANUARY 23, 2025** | The Auburn Police Department's Proactive Community Enforcement Unit (PACE) has been investigating reports of ongoing drug trafficking being committed by 39-year-old Jose Mota, of Auburn. Auburn Police Officers arrested Mota back in October for drug trafficking and firearms charges after executing multiple search warrants. Mota is currently on bail conditions stemming from the October arrest.

On 1/22/2025, Auburn's PACE Unit received credible information that Mota was on his way to conduct a drug sale. Officers located Mota driving on Mount Auburn Avenue near Walmart. A traffic stop was conducted, and a bail compliance search was executed. Based on this stop and further investigation, 37.2 grams of cocaine base (crack) was seized from Mota. He was charged with Aggravated Trafficking Scheduled Drugs, class A, Unlawful Possession of Schedule Drugs, class B, and Violation of Conditions of Release, class E.

Mota is being held at the Androscoggin County Jail. Because of his bail conditions for felony crimes and violation of those conditions of release, Mota is being held without bail pending an appearance before a judge. Mota is expected to make an initial appearance on Friday, January 24.





**PUBLISHED JANUARY 25, 2025** | Earlier this week, the Auburn Police Department received information from a citizen reporting that Katlynn Stump, a 27-year-old of Auburn, was trafficking drugs in the community. The information indicated Stump was dealing drugs from a vehicle in the parking lot of a business located on Minot Avenue.

The Auburn Police Department's Proactive Community Enforcement Unit (PACE) followed up on the citizen tip and began an investigation.

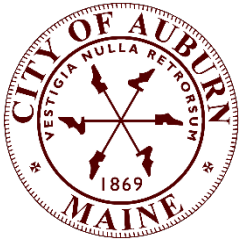


On 1/24/2025, officers conducted surveillance that led to a traffic top of the vehicle described in the tip. Katlynn Stump was identified as the driver of the vehicle. Stump was advised of the information officers received and admitted to having drugs in the vehicle. A search of the vehicle was conducted, and more than 240 grams of fentanyl, with an approximate street value of \$20,000, was located and seized by police.

Stump was arrested and charged with Aggravated Trafficking of Scheduled Drugs, class A and Unlawful Possession of Scheduled Drugs, class C. The trafficking charge is aggravated due to the quantity of fentanyl seized, as well as the location, which directly abuts the property of Fairview Elementary School. Stump is being held at the Androscoggin County Jail, where bail was set at \$10,000 cash.

**SEIZED JANUARY 7, 2025** | Although it was not published as a media release due to an on-going investigation, on January 7, 2025, PACE located and took into custody a male who detectives from the Criminal Investigations Division were looking to identify and question regarding the New Years morning shooting on Dennison Street. Based on the male being taken into custody, PACE furthered the investigation by executing follow-up search warrants, seizing 27 grams of crack cocaine and 151 grams of cocaine, charging the male with several class A drug trafficking crimes as well as felony drug possession crimes.





**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 7, 2025

**Order:** 33-04072025

**Author:** Kelsey Earle, Finance Director

**Subject:** PD Cruiser Donation to LRTC Law Enforcement Program

---

**Information:** In accordance with the adopted purchasing policy which states, "All items which might be donated to another town, municipality or non-profit organization shall require prior approval of the City Council", this order is submitted to request permission to donate a 2019 Ford Explorer VIN# 1FM5K8AR9KGB44275 (value approx. \$6000) to the Law Enforcement Program at the Lewiston Regional Technical Center. This vehicle was replaced in the FY25 CIP Budget.

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Recommend passage.

---

**Previous Meetings and History:**

---

**City Manager Comments:**

I concur with the recommendation. Signature: *Phillip Crowell Jr.*

---

**Attachments:**

Order



**ORDER 33-04072025**

# City Council Order

## IN CITY COUNCIL

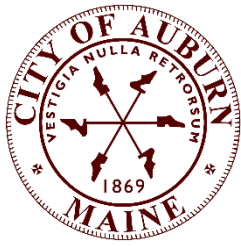
**ORDERED**, that the City Council hereby gives the Finance Director authority to sign over as a donation, a 2019 Ford Explorer vehicle VIN 1FM5K8AR9KGB44275 to the Law Enforcement Program at the Lewiston Regional Technical Center.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 7, 2025

**ORDER 34-04072025**

**Author:** Glen E. Holmes, Director of Business & Community Development

**Subject:** Annual Reports to Maine State Housing

---

**Information:** The City is required in accordance with the Certificate of Approval issued by the Maine State Housing Authority to provide them with an annual report for each of the Affordable Housing Districts and associated TIF's.

---

**City Budgetary Impacts:** None

---

**Staff Recommended Action:** Approve the Order as Presented

---

**Previous Meetings and History:** Annually

---

**City Manager Comments:**

I concur with the recommendation. Signature:

*Phillip Crowell Jr.*

---

**Attachments:** Order and the Reports

**Annual Report for Tax Year April 1, 20<sup>24</sup> – March 31, 20<sup>25</sup>**  
**Affordable Housing Tax Increment Financing District**  
**Submission Deadline of April 30, 20<sup>25</sup>**

**Municipality:** City of Auburn

**Municipal official submitting this report:**

Phillip L. Crowell, Jr.

**Printed name**

**Signature**

**Date**

**Title:** City Manager

**Mailing address:** 60 Court Street, Auburn, ME 04210

**Phone number:** 207-333-6601

**Email address:** pcrowell@auburnmaine.com

**Name of Affordable Housing Development District:**

Webster School

**Date the municipal legislative body approved this Report (not the District):**

April 7, 2025

*In submitting this report, the legislative body of the municipality certifies that the public purpose of the affordable housing district is being met and that the required housing affordability and other conditions of approval, including limitations on uses of tax increment revenues for approved development project costs, set forth in the Certificate of Approval issued by Maine State Housing Authority for the District and the related Affordable Housing Development Program are being maintained.*

**Status of affordable housing within the District:** *“Affordable” means for households earning no more than 120% area median income.*

Type of housing unit	# of Existing affordable units	# of Existing market units	# of Planned affordable units	# of Planned market units
Rental (family)	28	0	0	0
Rental (senior)	0	0	0	0
Owned home/condo	0	0	0	0



**Please list property sales within the District (NOTE: impact on affordability is not required by the statute for this item and in any event would be captured in the chart above):**

---

**Please describe any changes from what was described in the approved Development Program for the District, such as changes to the type, scope or timing of development within the District. If the Development Program and Certificate of Approval for the District allow alternative uses of funds, please list how funds are being used in practice.**

---

**Municipality:** City of Auburn

---

Phillip L. Crowell, Jr.

Signature	Date
-----------	------

**Mailing address:** 60 Court Street, Auburn, ME 04210

Phone number: 207-333-6601

**Email address:** [pcrowell@auburnmaine.com](mailto:pcrowell@auburnmaine.com)

48 Hampshire Street

April 7, 2025

**Status of affordable housing within the District:** *"Affordable" means for households earning no more than 120% area median income.*

Type of housing unit	# of Existing affordable units	# of Existing market units	# of Planned affordable units	# of Planned market units
Rental (family)	42	11	0	0
Rental (senior)	0	0	0	0
Owned home/condo	0	0	0	0

**Please list property sales within the District (NOTE: impact on affordability is not required by the statute for this item and in any event would be captured in the chart above):**

---

**Please describe any changes from what was described in the approved Development Program for the District, such as changes to the type, scope or timing of development within the District. If the Development Program and Certificate of Approval for the District allow alternative uses of funds, please list how funds are being used in practice.**

---

**Annual Report for Tax Year April 1, 2024 – March 31, 2025  
Affordable Housing Tax Increment Financing District  
Submission Deadline of April 30, 2025**

**Municipality:** City of Auburn

**Municipal official submitting this report:**

Phillip L. Crowell, Jr.

**Printed name**

**Signature**

**Date**

**Title:** City Manager

**Mailing address:** 60 Court Street, Auburn, ME 04210

**Phone number:** 207-333-6601

**Email address:** pcrowell@auburnmaine.com

**Name of Affordable Housing Development District:**

477 Minot Ave

**Date the municipal legislative body approved this Report (not the District):**

April 7, 2025

*In submitting this report, the legislative body of the municipality certifies that the public purpose of the affordable housing district is being met and that the required housing affordability and other conditions of approval, including limitations on uses of tax increment revenues for approved development project costs, set forth in the Certificate of Approval issued by Maine State Housing Authority for the District and the related Affordable Housing Development Program are being maintained.*

**Status of affordable housing within the District:** *"Affordable" means for households earning no more than 120% area median income.*

Type of housing unit	# of Existing affordable units	# of Existing market units	# of Planned affordable units	# of Planned market units
<b>Rental (family)</b>	36	0	0	0
<b>Rental (senior)</b>	0	0	0	0
<b>Owned home/condo</b>	0	0	0	0

03-17-2025

**Please list property sales within the District (NOTE: impact on affordability is not required by the statute for this item and in any event would be captured in the chart above):**

---

**Please describe any changes from what was described in the approved Development Program for the District, such as changes to the type, scope or timing of development within the District. If the Development Program and Certificate of Approval for the District allow alternative uses of funds, please list how funds are being used in practice.**

---





**ORDER 34-04072025**

# City Council Order

## IN CITY COUNCIL

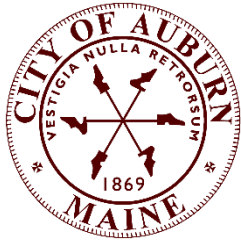
**ORDERED**, that the City Council hereby approves the Annual Reports to the Maine State Housing Authority for the Tax Year April 1, 2024 – March 31, 2025, and authorizes the City Manager to sign the annual reports for Affordable Housing Tax Increment Financing Districts, # 16 (Webster School), #21 (477 Minot Ave), and #22 (48 Hampshire Street), as provided by Business and Community Development Staff.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



## City of Auburn City Council Information Sheet

**Council Workshop or Meeting Date:** April 7, 2025

**Subject:** Executive Session

**Information:** Executive Session pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter.

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

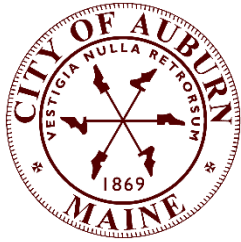
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



## City of Auburn City Council Information Sheet

**Council Workshop or Meeting Date:** April 7, 2025

**Subject:** Executive Session

**Information:** Executive Session pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter.

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

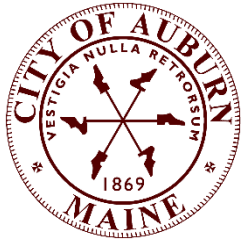
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



## City of Auburn City Council Information Sheet

**Council Workshop or Meeting Date:** April 7, 2025

**Subject:** Executive Session

**Information:** Executive Session pursuant to 1 M.R.S.A. Section 405(6) (D) to discuss labor negotiations.

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

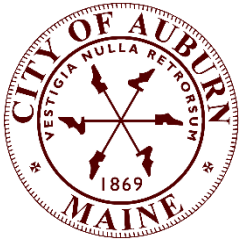
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



## City of Auburn City Council Information Sheet

**Council Workshop or Meeting Date:** April 7, 2025

**Subject:** Executive Session

**Information:** Executive Session pursuant to 1 M.R.S.A. Section 405(6) (E) for a legal matter.

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.